

UNT APPLICATION REQUIREMENTS, TIMELINE & CHECKLIST

FULBRIGHT U.S. STUDENT PROGRAM: 2019-2020

APPLICATION REQUIREMENTS

- Embark Online Application with Biographical Data
- Statement of Grant Purpose
- Personal Statement
- Affiliation Letter (not required for the English Teaching Assistant Program)
- Foreign Language Evaluation Forms (foreign language requirement varies by host country)
- 3 Letters of Recommendation
- Transcripts
- Additional Information: Supplementary Materials for Creative & Performing Arts (varies by academic discipline and host country)

TIMELINE

APRIL 2, 2018:	APPLICATION OPENS: The application cycle for 2019-2020 opens.
SPRING AND SUMMER 2018:	START APPLICATION PROCESS: Students begin the application process.
SEPTEMBER 5, 2018:	LAST DAY TO START AN APPLICATION: Students must begin an application by this deadline. Students should meet with the Fulbright Program Advisor in advance of this deadline.
SEPTEMBER 19, 2018:	CAMPUS DEADLINE: Students submit their applications through the online application system.
SEPTEMBER 24-28, 2018:	FULBRIGHT CAMPUS COMMITTEE INTERVIEWS: Students attend the interviews and revise applications based on feedback.
OCTOBER 8, 2018:	FINAL SUBMISSION DEADLINE: The final application—including any revisions based on the interviews with the Fulbright Campus Committee—must be submitted through the online application system.
OCTOBER 9, 2018:	NATIONAL DEADLINE: The UNT Fulbright Program Advisor will upload the Fulbright Campus Committee Endorsement Forms to each student’s application and submits the applications to IIE by the national deadline.
JANUARY 2019:	NOTIFICATIONS: IIE notifies applicants of the status of their applications (non-recommended or semi-finalist) based on the National Screening Committee (U.S. reviews). Semi-finalists move forward to second round reviews (host country reviews).
MARCH THROUGH JUNE 2019:	NOTIFICATIONS: IIE notifies applicants of final application decisions based on second round reviews.
2019-2020:	AWARD YEAR: The specific program dates for each award vary by host country.

CONTACT INFORMATION

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ONLINE INFORMATION & RESOURCES

Fulbright U.S. Student Program:
<https://us.fulbrightonline.org/fulbright-us-student-program>
 Embark Online Application: <https://iie.embark.com/auth/login>
 Application Components and Tips:
<https://us.fulbrightonline.org/applicants/application-components>
<https://us.fulbrightonline.org/applicants/application-tips>

CHECKLIST

- Advising Meeting:** Students meet with the UNT Fulbright Program Advisor to discuss the application process.
Applicant's Name: _____ **Date of Meeting:** _____
Application Type: _____ **Host Country:** _____
Academic/Research Discipline: _____
- Review Application Requirements:** Students review the program summary and application requirements for their host country.
- Begin Online Application:** Students begin the required online application through Fulbright's Embark Online Application.
- Identify Affiliation (Study/Research only):** Students identify a potential affiliation (university/institution) in the host country along with an appropriate scholar to serve as an adviser. Students contact the adviser to seek initial approval of the adviser's willingness to host the student.
- Draft the Statement of Grant Purpose and Personal Statement:** Students work with a faculty advisor in their field to draft the Statement of Grant Purpose and Personal Statement.
Name of Faculty Advisor: _____
- Enhance the Statement of Grant Purpose and Personal Statement:** Students email the UNT Fulbright Program Advisor the first draft of their two essay statements. The UNT Fulbright Program Advisor works with students on enhancing their essay statements.
Submission Deadline for First Draft: _____
- Request an Affiliation Letter:** Students request an affiliation letter once the scholar at the affiliation approves their willingness to host the student. Students should provide a copy of their Statement of Grant Purpose and share the requirements for the affiliation letter when requesting the letter. Students upload the affiliation letter into the online system.
- Request Letters of Recommendation:** Students will request letters of recommendation from three (3) individuals who are familiar with the student's academic study/research. Students should provide a copy of their Statement of Grant Purpose and Personal Statement to their recommenders and confirm their willingness to write the letters of recommendation prior to entering the names of their recommenders into the online application system. Once entered into the system, the recommenders will receive an email and submit the letters of recommendation through the online system.
- Refine the Statement of Grant Purpose and Personal Statement:** Students are encouraged to work with the Dr. James Duban, Associate Dean for Research and National Scholarships, on refining their essay statements. Students should submit statements by September 7, 2018.
- Complete Foreign Language Evaluation (Language Self-Evaluation Form and Foreign Language Evaluation Form):** Language requirements vary by host country. For countries requiring language skills, students should submit the Language Self-Evaluation and Foreign Language Evaluation Forms. A professional teacher of the required language must evaluate the student's foreign language proficiency and complete the Foreign Language Evaluation Form. Students upload both forms into the online application system.
- Upload Transcripts:** Students must upload their transcripts (official or unofficial) from all undergraduate and graduate institutions from which the students received degrees and from any institution where the students studied and received credit for coursework.
- Submit Additional Information:** Requirements for additional information vary by program and/or host country. The Study/Research: Creative and Performing Arts award requires that applicants submit specific Supplementary Materials.
- Submit Application by the Campus Deadline:** Students submit their applications by the campus deadline. Students will have an opportunity to revise their applications prior to the national deadline.
- Attend Fulbright Campus Committee Interviews:** Students are required to attend the Fulbright Campus Committee Interviews.
- Revise Application and Submit Final Application:** Students revise their applications based on the Fulbright Campus Committee Interviews and must submit their final applications by the final submission deadline.