UNT INTERNATIONAL
UNT
EST. 1890

International Student and Scholar Services
• 940-565-2195 (phone) • 940-565-4145 (fax) • MARQ 110 • www.international.unt.edu/immigration

Department Verification of J-1 Graduate Student Award

In order for international students to receive new DS-2019s, they must show proof of financial support for their entire stay at UNT. If a graduate student is receiving funding from their academic department, please fill out the information below and print on department letterhead.

- **This form is for students who have been awarded a department award such as a Graduate Assistantship, Research Assistantship, Teaching Assistantship, etc.**

- **The printed and signed letter should be sent to the international student directly so they may use it for proof of financial support in their Request for a New DS-2019.**

- **The department contact and signatory may be any faculty or staff member within the academic department that ISSS can contact with any questions concerning the award during DS-2019 processing.**

- **A secure electronic signature can be accepted in lieu of an ink signature.**

- **All questions related to the issuance of a DS-2019 should be sent to jinfo@unt.edu.**

Verification of Department Award

To whom it may concern:

This is evidence that an award has been issued for:

Name and 8 Digit UNT ID of Student

The student's position will be:

Student has received this award through semester: (i.e. Spring 2021)

Monthly Salary:

Does the position offer in-state tuition? **Yes** ☐ **No** ☐

Is the student being offered tuition benefits? **Yes** ☐ **No** ☐

If yes, how many credit hours of tuition support is the student offered per semester?

Is this award eligible for renewal? **Yes** ☐ **No** ☐
Note: updated documentation must be submitted upon renewal.

Department contact information:

Name

E-Mail

Signature: _____

Signatory's Title:

Date: