



J-1 STUDENT EMPLOYMENT APPLICATION

J-1 Student Last Name:		J-1 Student First Name:	
Current Visa Type:	Student ID:	Phone Number:	
Email:		Expected Completion Date:	
Major:		Degree Level:	
Employer Name: _____			
Employer Address: _____			
City: _____		Postal Code: _____	
Number of Hours per Week: _____			
Begin Date: _____		End Date: _____	

Student Employment:

Employment is limited to 20 hours per week when classes are in session, and can be full-time during vacation periods (winter and summer breaks only.) *If taking any summer classes (required or not, face-to-face or on-line), the 20 hours per week is also applicable for the summer semesters you are attending. The authorization is specific to an employer, and to a begin date and an end date. It will be given for a maximum 12 months at a time.

There are **three** types of employment approval allowed by regulation. Please check the type of employment authorization for which you are applying:

- Student employment pursuant to terms of a scholarship, fellowship, or assistantship.**
- Student employment on the University of North Texas Campus.**
- Student employment off campus, necessary because of serious, urgent, or unforeseen economic circumstances which have arisen since the student acquired exchange visitor status.**

Notify ISSS via email at jinfo@unt.edu if you stop working prior to the end date listed above.

To the Academic Advisor: The student must engage in a full course of study, and must maintain good academic standing at the University of North Texas while employed. The employment authorization is automatically withdrawn if the student terminates study at UNT.

Please sign below to indicate that the student meets the criteria above.

Signature of Academic Advisor

Printed Name & Title

Department Telephone

Date (mm/dd/yy)