



Request to Extend a J-1 Student

Timing:

The extension must be done before the expiration of DS-2019. A good time is 30 days before the end date of the current DS-2019 form.

Process:

Once the request and financial documentation is submitted, we will evaluate the student's eligibility for the extension, see that the budget is met and financial support is documented, and all other requirements, are satisfied. We will issue the DS-2019, which electronically notifies the Department of State and USCIS of the extension.

Eligibility:

Before submitting the request to International Student and Scholar Services, verify with Study Abroad, SSP or Global Partnerships. Please check section #4 of the J-1's current DS-2019. Category Maximum Stays: Student Non-Degree – 24 months; Student Degree-Seeking – as needed.

Steps:

1. Please fill out this form completely
2. Attach documentation of financial support
3. Obtain required SSP, Study Abroad or Global Partnerships Signature
4. **ONLY** Traditional Degree-Seeking Students are required to obtain Academic Advisor Approval

Biographical Data		
Last Name:	First Name:	Student ID:
E-Mail:	Phone Number:	Birth Date:
U.S. Home Address (No PO boxes): _____		
City: _____ State: _____ Zip Code: _____		
The student is expected to complete his/her program by:		
Financial Support		
Support Amount: \$	Source and Dates of Support:	

Approval Authority (SSP/Study Abroad/Global Partnerships)	
Printed Name and Title: _____	
Signature: _____	Date: _____



Academic Advisor Certification for DS-2019 Program Extension

Academic Advisor Approval is only required for Traditional Degree-Seeking Students

The Department of State requires that all J-1 students maintain valid J-1 status. This student is applying for an extension of his/her DS-2019 to maintain valid status while completing his/her degree program. Regulations allow only certain compelling academic or medical reasons for a student to extend the J-1 status. Delays caused by poor performance, academic probation, suspension or AT are not allowed by regulation. The SEVIS system allows a maximum one year extension. Please complete the information below and return this form to our office or to the student. If you have any questions, please do not hesitate to contact our office.

Biographical Data: (To be completed by the Student)		
Family Name:	First and Middle Name:	Birth Date:
E-Mail:		UNT Student ID:
Current Degree Level:	Current Major:	Current DS-2019 End Date:

Compelling Reason for Program Extension: (To be completed by Academic Advisor or Department Chair)
<input type="checkbox"/> Change of major from _____ to _____ <input type="checkbox"/> Change in research topic <input type="checkbox"/> Research problems <input type="checkbox"/> Deficiency courses required for degree <input type="checkbox"/> Transferred schools and lost credits. <input type="checkbox"/> English instruction requires additional time. <input type="checkbox"/> Medical Condition. Medical documentation attached. <input type="checkbox"/> Other Compelling Academic Reason: _____ _____ _____
<p><i>(Please note that the student must be making "normal" progress towards their degree. If you feel the student is not making "normal" progress, please contact our office.)</i></p> <p>According to the degree plan on file, the student is expected to complete his/her program by:</p> <p>_____</p>

Advisor Certification:	
<p><i>By signing this form, you are certifying that the student named above requires an extension to their program due to a compelling academic reason.</i></p>	
Academic Advisor Name and Title:	Department:
E-Mail:	Phone Extension:
Academic Advisor Signature:	Date: