INTERNATIONAL STUDENT ENROLLMENT NEWSLETTER

Spring 2025

Dear International Students,

We are so glad you are here at UNT! International Student and Scholar Services (ISSS) wants to ensure that you have a successful semester. To do this, PLEASE be aware of the immigration laws that affect you during your time here.

Read carefully through the following information and contact our office if you have any questions. Check your our website for workshops about CPT and OPT HERE. Remember, each situation is different and immigration regulations are complex. If you ever have questions, we are here to help! Remember the FACTS!

Sincerely,

UNT ISSS

Full-Time Enrollment and Exemptions

You are required to maintain full-time enrollment. This is defined as 12 hours for undergraduates and 9 hours for graduates during long semesters. There are a few reasons you may be considered full-time while not enrolled in the minimum number of hours. If you will be below hours this semester and any of these reasons apply, approval from ISSS must be given by **January 25th, 2025.**

F-2 Students

F-2 visa holders may only be enrolled part-time.
It is your responsibility to monitor your enrollment.
Please contact our office if you have any questions.

Final Semester	• This MUST be your LAST semester: Immigration allows only one final semester and a new I20 will be issued • Applies when your remaining required enrollment to complete your degree is less than full time • Enrollment must include at least one face-to-face class • Apply for permission to enroll less than full time in your final semester by submitting the corresponding e-form in iNorthTX
Dissertation or Thesis Only	• Coursework is completed and only thesis or dissertation hours remain to complete degree • Submit the "Graduate Part Time Enrollment Request - Graduate School Approval" form in iNorthTX for Toulouse to review
CPT	• Full-time CPT students may waive the full-time enrollment requirement • Full-time CPT must be approved prior to working and prior to January 25th, 2025
Other	Please refer to our Enrollment Requirements page for more information. Feel free to schedule an appointment or visit with an Immigration Advisor during drop-in advising hours if you have questions.

Immigration Advising Hours

NOTE: Our advising hours have changed! Find us during our expanded advising hours in Marquis Hall, Online, or Discovery Park

	Monday	Tuesday	Wednesday	Thursday	Friday
Marquis Hall 110	12:30-3:30 pm	10:30-3:30 pm		10:30-3:30 pm	10:30-12:30 pm
Discovery Park C102A	12:00-5:00 pm		12:00-5:00 pm		8:00-12:00 pm

UNT INTERNATIONAL AFFAIRS
International Student & Scholar Services

Marquis Hall 110
internationaladvising@unt.edu
international.unt.edu/immigration
P: 940-565-2195 | F: 940-565-4145

Mailing Address
1155 Union Circle #311067
Denton, TX 76203-5017 USA

U.S. SEVIS Address & Phone Number

U.S. SEVIS address and phone number MUST be up to date at ALL TIMES. Update your Current/Local address and Main Phone Number at my.unt.edu. We will receive a notification and update your address with USCIS/SEVIS. It is critical that your Enrollment Address is also updated at my.unt.edu. Entering your address in the incorrect format will result in delays. Visit international.unt.edu/localaddress for instructions on how to update your address and proper formatting.

How to Write a Current/Local U.S. Address

Street Number Street Name Apartment Number (if applicable)
Optional second line
City, State, Zip Code

123 Scrappy Street Apt 1*
Denton, TX 76201

*Apt is an abbreviation for apartment

IMPORTANT DATES

Jan. 13	Classes Begin
Jan. 10-17	Add/Drop Period
Jan. 25	Census Date
Feb. 8	OPT apps accepted for Spring 2025 grads
May 9	Last day of Spring 2025
July 8	Last day for Spring 2025 grads to apply for OPT

EagleConnect Email

All official correspondence from UNT will be sent to your EagleConnect email. You MUST check this email for important information regarding immigration status.

Failure to check this email will NOT serve as a reason to avoid F-1 status termination.

For more information about your UNT email, visit this website:

https://aits.unt.edu/eagleconnect

Concurrent Enrollment

If you will enroll concurrently at another institution during Spring 2025, remember:

- You MUST enroll in at least one on-campus UNT course and the combination of hours from both schools MUST equal full-time enrollment
- We will maintain your immigration record. All changes MUST be reported to ISSS.
- If the other school requires a letter from our office, it will take 3 business days to complete. Apply online via iNorthTX
- You MUST turn in proof of enrollment from the other school to our office by January 25, 2025
- At the end of the semester, you **MUST** submit a transcript/grade report showing completion of courses to ISSS.

Online Courses - IMPORTANT INFORMATION

All F-1 and J-1 Students must enroll in mostly on-campus, face-to-face classes!

- Graduate Students: At least 9 credit hours total with at least 6 credit hours on-campus.
- Undergraduate Students: At least 12 credit hours total with at least 9 credit hours on-campus.

If you have additional questions regarding course format and availability, you can search for classes via my.unt.edu or discuss with an academic advisor within your college.

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Graduating in May?

Congratulations! ISSS is very proud of you and your accomplishments! There's a lot on your mind, but we would like to remind you of some important things that need to be done this semester:

- Submit a reduced course load request in iNorthTX if you will be below full-time hours in Spring 2025
- File for graduation with UNT. The deadline is early. Check with the Registrar (Undergrads) or Toulouse (Grads) for instructions.
- If you want to apply for Optional Practical Training (OPT), plan to attend an F-1 Fundamentals session early in the semester. It can take up to 3 months for approval so get started early!
- If you will not apply for OPT, you have 60 days after your I-20 ends to figure out your next steps. If you will begin a new program, you must receive a new I-20 within 60 days of completion. If you plan to return home, make reservations to leave before your grace period expires.
- **Remember!** Immigration considers your last day of enrollment, not your graduation ceremony, as the date to use for your OPT application. If you are no longer required to enroll by UNT after Spring 2025, your program completion date is May 9, 2025

OPT Workshops

To apply for Optional Practical Training (OPT), you must first complete the OPT workshop and pass the quiz.
Visit international.unt.edu to take the workshop online.
Complete this early in the semester as the application process is lengthy.

SCAM ALERT

If you are contacted by someone claiming to be with a U.S. government agency, who asks for money to fix an immigration or tax issue, contact ISSS or the UNT police first!

DO NOT send money and DO NOT give them personal information! Scams targeting job seekers are also on the rise. Read more about how to stay safe HERE.

Find us online!

@UNTInternational @GlobalUNT

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DON'T FALL OUT OF STATUS

F-1 status may be terminated due to:

Failure to Enroll

If you do not enroll in courses for a given semester, your SEVIS record will be terminated. If you plan to take a semester off, fill out an "Ending Studies" form via iNorthTX. You have 15 days to leave the U.S. after this date.

Enrolling Less Than Full-Time

If you do not receive approval to enroll less than full-time, your SEVIS record will be terminated. Remember to submit the corresponding e-form in iNorthTX for approval.

Unauthorized Employment

International students are NOT allowed to work off campus ANYWHERE without approval from USCIS or our office.
F-1 students are limited to 20 hours of on-campus work per week. Please speak with an advisor if you have any questions.

I-20 Expiration

Do not let your I-20 expire! Look on the first page where it says "Complete studies not later than: _____" or on newer versions it states "PROGRAM END DATE" or "PROGRAM START/END DATE"
If you will not complete by this date, visit ISSS to inquire about a Program Extension before your I-20 expires.

Online (Internet) Classes

You must enroll in a majority of on-campus, face-to-face classes for Fall 2024. For graduate students, this means at least 6 credit hours on campus and for undergraduate this means at least 9 credit hours on campus.