

Transfer Out Form for J-1 Scholars/Students

Instructions:

Part 1 should be completed by the J-1 Scholar/Student who would like to transfer to another institution in the United States.

Part 2 the J-1 should request the Alternate Responsible Officer or Responsible Officer at the gaining J-1 Exchange institution complete and return this form by email to jinfo@unt.edu.

We cannot transfer your record from the University of North Texas until this transfer out form is completed and returned. Your J-1 SEVIS record will be transferred to the new institution on the date of transfer requested by the gaining institution. Once the SEVIS transfer is made, UNT will no longer have access to it and may not recall the record.

Part 1: To be completed by the Transferring J-1 Scholar/Student.		
Last Name:	First Name:	Date of Birth:
Current U.S. Address: _____		
City: _____ State: _____ Zip Code: _____		
E-Mail Address:	Phone Number:	
SEVIS Release Date:		
J-1 Signature:		Date:

Part 2: To be completed by the ARO/RO at the gaining institution.		
Name of Institution:	Program Number:	SEVIS Transfer Release Date:
Category and Program Objective:		
This form completed by:		
Name of ARO/RO: _____		Title: _____
E-Mail:	Phone Number:	
Signature:	Date:	